



## Planning Board

# TOWN OF POESTENKILL

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## PLANNING BOARD

**January 3, 2017 Minutes**

(Distributed before approval)

### Attendees:

Judy Grattan, Chairwoman  
Robert Dore  
William Daniel  
Harvey Teal  
Jeffrey Briggs  
Don Heckelman  
Tom Russell  
Steve Valente, Alternate  
Robert Ryan, Attorney

Chairwoman Grattan called the meeting to order at 7:30 pm with the Pledge of Allegiance.

### Minutes

The minutes of the Board meeting on December 6, 2016 were reviewed, motion by Member Daniel to accept as written, seconded by Member Dore, 7 ayes, 0 nays, 0 abstentions.

### Public Comment Period

There being no comments from the public, the public comment period was closed.

### Organizational Items:

Chairwoman Grattan outlined the duties of the Chairman. Chair is to run the meetings, signs plats and resolutions, set agenda, answer questions from public, works with Code Enforcement Officer, attend occasional DEC meeting. Attorney Ryan says to be aware of potential issues in future, items to be addressed at the meeting. Chairman – Tom Russell: motion by Member Briggs, seconded by Member Dore, six (6) ayes, zero (0) nays and one (1) abstention (Russell).

Chairwoman Grattan outlined the duties of the Vice Chair position. Vice Chair fill in to run meeting, sign documents, etc. if Chair is unavailable. Vice Chairman – Don Heckelman: motion by Member Grattan, seconded by Member Russell, six (6) ayes, zero (0) nays and one (1) abstention (Heckelman).

Chairwoman Grattan outlined the duties of the Secretary position. Secretary makes certain meeting minutes are done, to take minutes if Clerk unavailable. Attorney Ryan said that should the Chair and Vice Chair be unavailable, the Secretary is the third Officer in succession and would run the meeting. fill in to run meeting, sign documents, etc. Secretary – Harvey Teal: motion by Member Grattan, seconded by Member Heckelman, six (6) ayes, zero (0) nays and one (1) abstention (Teal).

Clerk directed to send memo to Town Board with above noted recommendations.

Chairwoman Grattan read email from Code Enforcement Officer questioning whether a garage can be built (as an accessory structure) before the house (the principle structure)? Discussion among Members – garage likely to be used as storage during construction of house, similar to a contractor’s trailer. Attorney Ryan said as long as house is built per plan and all regulations, should not be an issue.

Chairwoman Grattan followed up on the Solar Farm issue. Prior to upcoming meeting with Supervisor, this usage must be in the “schedule of allowable uses” first, would indicate which zones such would be allowed. Commercial zone is easy distinction, becomes more difficult with the Residential zones.

There being no further business, a motion to adjourn was made by Member Briggs, seconded by Member Daniel, and approved by all members. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Lynn E. Kane  
Planning Board Clerk